



**SIKKIM SKILL
UNIVERSITY**
EDUCATION FOR ALL

Campus: Namthang, Namthang Bazar
P.O. District Namchi, Sikkim-737132

Recent passport
size photograph.
The photo may
appear on final
document

APPLICATION FOR ISSUE OF DUPLICATE CERTIFICATE

Instructions:

1. Duplicate Certificate will be issued only in case of lost or destroyed irrevocably.
2. Incomplete and wrong details in application will not be entertained and no correspondence will be made on that behalf.

Required Certificate Name:

Enrollment No. **Program**

Name of the Applicant

Father's / Husband's Name

Mother's Name

Complete Address for correspondence

City **State** **Pin Code**

Contact No. **E-mail**

Reason for applying for duplicate certificate ?
(Please tick the relevant option)

Lost

☐

Destroyed Irrevocably

☐

PAYMENT DETAILS

- **Normal Mode** : The Certificate will be dispatched within 4 week of receiving the complete application.

Enclosed transaction slip of **Rs. 3,000/- per document** of online transfer in the account of Sikkim Skill University, Account No- 41792713741, IFSC Code- SBIN0009727, State Bank of India

- **Express Mode** : The Certificate will be dispatched within 2 week of receiving the complete application.

Enclosed transaction slip of **Rs. 5,000/- per document** of online transfer in the account of Sikkim Skill University, Account No- 41792713741, IFSC Code- SBIN0009727, State Bank of India

DECLARATION

I hereby declare that all the information provided by me is true to the best of my knowledge & belief, and all the documents submitted are true copies of the original. I further declare that I am abided by the regulations and eligibility conditions of the University. I understand that I may be required to furnish additional information/ documents in case of a requirement from the University. I also understand that my candidature or award from the University can be withdrawn at any given point of time even after issuance, if, the information submitted by me is found to be incorrect or counterfeited.

Date:.....

Signature of the Applicant

MANDATORY ENCLOSURES

1. Online Transaction Fees Slip.
2. Self Attested copy of 10th class marksheet and certificate.
3. Self attested photo copy of Proof of identity i.e. Aadhaar Card
4. Self attested photo copy of Copy of lost / destroyed certificate, if available
5. An Affidavit (Specimen enclosed) in original, on Non-Judicial Stamp Paper of the value as prescribed in the Domicile State of the applicant duly notarized.